

# LYDFORD PARISH COUNCIL

## Minutes of the Annual General Meeting held on Tuesday 10<sup>th</sup> May 2016 at 7pm

### Public Time

The Clerk welcomed everyone to the meeting and asked for questions from the public. Four members for the public attended and there were no matters raised.

### 1. Election of Chair

The Clerk requested nominations and seconders for the position of Chair

Nominated: L Fowler      Nominator: N Skeaping      Secunder A MacIntyre  
Nominated: B Cook      Nominator: L Fowler      Secunder: C Moriarty

Candidates left the room and Councillors voted 3 to 1 in favour of L Fowler. L Fowler was declared Chairperson.

### 2. Election of Vice-Chair

The Clerk asked for nominations for the position of Vice-Chair.

Nominated: B Cook      Nominator: K Mills      Secunder: A MacIntyre  
There were no other candidates and B Cook was declared Vice-Chair

### Present

Cllrs Fowler, Moriarty, MacIntyre, Mills, Skeaping and Cook. Also present Mrs T Redding (Clerk)

### 3. Apologies

R Tainsh

### 4. Declarations of Interest

None

### 5. To approve the Minutes of the Meeting held on 12<sup>th</sup> April 2016

The PC approved the minutes with minor alterations and they were signed by the Chair, Cllr L Fowler.

### 6. Matters arising from the Minutes dated 12th April 2016

a. **Beating of the Bounds.** P Brookes reported that 44 people started the walk and 22 adults and 7 children under the age of 16 (as well as numerous dogs) completed the 14.6 miles walk and collected certificates. The tea, cakes and burgers were appreciated by all and the PC recorded their thanks to P Brookes for organising an enjoyable day. The next event for Beating the Bounds will be in 2023.

b. **Update on responses to the report on the Neighbourhood Plan.** Cllr MacIntyre reported that the online report had generated 120 hits, of these 80 had read the report and 3 had 'liked' the report. There were no comments left on the site. The PC decided that in the light of the lack of responses to the report online, or to the Clerk it would not pursue the development of a Neighbourhood Plan further. The item would be reviewed again in 6 months time.

c. **Dog Fouling.** This is mainly a problem on the ancient paths and footpaths such as the Granite Way despite a notice displayed on this path. The PC discussed the item and

decided that since bins do not seem to work more signs would be ordered from the Council (A1) and a note regarding this issue would be placed in the Parish Magazine report (A2).

**7. Reports from Outside Bodies**

Cllr MacIntyre reported there were no matters as a result of the playground inspection.

**8. Borough Council Reports.**

None

**7. Finances**

The Clerk provided a short update on finances and this was accepted by the PC.

a. Bills for Payment

£238.62 (1219) Salary Clerk

£55.00 (1220) HMRC

£66.00 (1221) Nicholls Hall rent

£417.74 (1222) Came and Company Insurance

b. Grant Applications

Considered in correspondence

**8. Planning Applications**

1. 0234/16 – Rear roof elevation and rebuilding Bridge House – no objections

2. Approval of application 0089/16 Noted

3. 0196/16 Hartswood Barn change of use – no objections

4. 0264/15 Springers loft conversion – no objection

**9. Correspondence**

4. SLCC AGM - noted

5. Broadband update - noted

6. DALC newsletter - information noted about TESCO funding – passed to playground committee

7. Came and Company newsletter - noted

8. Healthwatch magazine - noted

9. Lengthsmen services update on TAP funding – noted. The PC will respond confirming agreement of the proposed payment plans to Peter Tavy PC. The Clerk was asked to find names of qualified lengthsmen who could do the work (A3) and to contact S Taylor (A4)

Additional correspondence

10. Letter from B Grieg concerning lack of volunteers for Speedwatch and requesting publicity from the PC. PC agreed this could be placed on the website. The Clerk will put a notice together for the website (A5) and will also note this request in the Parish Magazine report (A6). It has also been suggested to Speedwatch that they could contact the Parish Magazine editor directly.

11. Letter from the Vice Chair of Governors for the Dartmoor Federation of Schools requesting a grant towards the total cost of erecting a fencing around the new playground at Lydford Primary School. The request was discussed by the PC and it was decided that although the PC agreed to give support, as per the PC financial protocol, a letter would be

sent to the Chair of the Dartmoor Federation of Schools to request information on capital reserves in the first instance (A7). The Clerk was asked to respond to Mrs Skeaping.

12. The Clerk has sent an email to Highways providing suggested sites for the VAS signs. There has been no response to date despite a follow up email. The Clerk was asked to find out if there was another contact who would respond (A8).

13. The DNPA sent an example of a map they could produce of the village. The Clerk was asked to contact DNPA to see if an A0 map can be produced to include more of the village (A9).

#### **14. Agenda Items and Date of next Parish Council Meeting**

- a. School Grant Application
- b. Lydford Map

The date of the next meeting will be **Tuesday 14th June 2016**

#### **11. Urgent additional business by leave of the Chair**

The Chair raised the issue of the benches in Lydford which are in disrepair. After some discussion it was decided that the benches could be repaired. Cllr MacIntyre offered to organise a working party to look at the benches and Cllr Mills offered to approach suppliers for quotes to do the work. Cllr Skeaping read a response from WDBC services department regarding litter on the A30. The letter noted that members of the public can report litter on the WDBC website.

The meeting closed at 20.17

Signed \_\_\_\_\_ Chairperson                      Dated    2016

### Action List May 2016

Action	Detail	Notes
1	Dog fouling signs from DCC	Done
2	Note re dog fouling in P Magazine	Done
3	Names of qualified lengthsman	Done - response from Peter Tavy PC
4	Contact S Taylor by letter	Done
5	Speedwatch note for website	Done
6	Speedwatch note for magazine	Done in magazine report
7	Letter to Federated schools Chair and copies to Mrs Skeaping	Done and copies sent/reply received
8	VAS signage another contact	Been in touch with N Oxton and agreed to another SCARFE assessment for the end of May 2016-TBC
9	AO map of the village to sort out	AO map ordered from DNPA

Accounts May 2016		Cheque number	Amount			
Balance 01/04/16	£13,060.18					
Expenditure to 30/04/16					<b>Income April</b>	
Mrs Redding	12.04.16	1212	238.42		Precept	£3,229.00
HMRC	12.04.16	1213	55.2		PLayground	£137.19
SLCC annual subs	12.04.16	1214	void			
cash for beating bounds	12.04.16	1215	50			
P Brookes Beating Bounds	12.04.16	1216	250			
T Williams	12.04.16	1217	145			
<b>Total</b>			<b>£738.62</b>			
					<b>Total</b>	<b>£3,366.19</b>
New balance 30.04.16	£15,687.75					
<b>OF THIS</b>						
<b>2015-2016</b>						
<b>RESERVES</b>		£6,730.00				
Ancient spring 163.00	£163.00					
Election reserve	£800.00					
Parish Reserve	£5,000.00					
General reserves	£767.00					
<b>PLAYGROUND balance</b>		£5,111.37				
<b>PC Balance</b>		£3,846.38				
<b>total</b>		<b>£15,687.75</b>				